



## **CONCERNS/COMPLAINTS**

We value your thoughts, ideas, suggestions and concerns and encourage your participation in the centre throughout the year

If you have a concern or complaint about the service you are receiving at Kids Club. Please contact the Coordinator/Responsible Person at the centre, Lauren Sheridan.

You can send an email to the following address or complete the form below and we will respond within 2 business days. Please email concerns to [bellevuehill@kidsclubosh.com.au](mailto:bellevuehill@kidsclubosh.com.au)

Parent Name \_\_\_\_\_

Contact number \_\_\_\_\_

Email \_\_\_\_\_

Date        /        /

Details of concern/complaint

Parent Signature \_\_\_\_\_