



BELLEVUE HILL HOLIDAY CLUB January 2021

Location: Kids Club

Bellevue Hill Public School

Contacts:

Coordinators-Caroline Carver & Lauren Sheridan

P: 9369 3643

E: bellevuehill@kidsclubosh.com.au

Admin:

Office Hours: Mon-Fri 1.15-6.15pm

P: 9369 3643

E: admin@kidsclubosh.com.au

BOOKING & PAYMENT TERMS

Booking Forms & receipt of payment must be received before your booking is processed.

Holiday Club opening hours 9am -5pm

Holiday Club Dates

Jan 4th- Jan 27th 2021

Early Bird Closing Date:

Friday 13th November 2020 by 6pm

You must book a minimum of 3 days to receive the Early Bird Discount






**To ensure we can cover costs
we must have a minimum of 20 bookings per day during the
Holiday Club Program.**

Please submit your booking form asap.

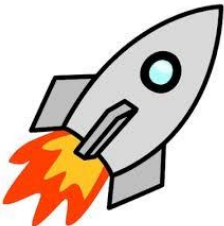




Visit us at

www.kidsclubosh.com.au






HOLIDAY CLUB JANUARY 2021

Monday 4 th Jan	Tuesday 5 th Jan	Wednesday 6 th Jan	Thursday 7 th Jan	Friday 8 th Jan
<p>Summer sizzler</p>  <p>Activity description: Sizzling hot summer days call for water games to keep you cool. Today we have planned a bunch of wacky water games. Today will be a blast.</p>	<p>Balloon making and magic tricks</p>  <p>Activity description: Do you think you have what it takes to be a magician? Today we will teach you magic that will be sure to trick your friends.</p>	<p>Kids Club Bake off</p>  <p>Activity description: Challenge yourself to be the next Kids Club champion baker. Together you will make many delicious recipes. We will share your amazing baking/cooking.</p>	<p>Minute to win it, trivia, and pizza</p>  <p>Activity description: It's games day with a series of min-it-to-win-it challenges and a trivia tournament. We will enjoy domino's pizza for lunch.</p>	<p>Hawaiian Beach party</p>  <p>Activity description: Aloha! There's excitement in the tropical air, Come limbo with us in your best island wear!</p>
<p>Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	<p>Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	<p>Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	<p>Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	<p>Location: BH Kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>
<p>Activity begins/ends All day programs</p>	<p>Activity begins/ends All day programs</p>	<p>Activity begins/ends All day programs</p>	<p>Activity begins/ends All day programs</p>	<p>Activity begins/ends All day programs</p>
<p>Risk Assessment completed and available for review in the parent area</p>	<p>Risk Assessment completed and available for review in the parent area</p>	<p>Risk Assessment completed and available for review in the parent area</p>	<p>Risk Assessment completed and available for review in the parent area</p>	<p>Risk Assessment completed and available for review in the parent area</p>
Daily Fee is \$52.00 plus Excursion/Incurtion costs below				
\$20	\$20	\$25	\$25	\$20
Total \$72	Total \$72	Total \$77	Total \$77	Total \$72
What to bring:				
<p>Morning Tea, Lunch Afternoon Tea & refillable drink Change of clothes Towel Kids Club Hat Closed-in shoes Covered shoulders</p>	<p>Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders</p>	<p>Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders</p>	<p>Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders</p>	<p>Morning Tea, Lunch Afternoon Tea & refillable drink Change of clothes Towel Kids Club Hat Closed-in shoes Covered shoulders</p>






HOLIDAY CLUB JANUARY 2021

Monday 11 th Jan	Tuesday 12 th Jan	Wednesday 13 th Jan	Thursday 14 th Jan	Friday 15 th Jan
Rocket Master Class 	Mad hatter's tea party 	Yoga and Mindfulness 	Kids Club disco 	Movies 
Activity description: You will design and build your very own rocket before launching the spacecraft into the sky above the rooftops using a specially designed high-pressure industrial rocket launcher.	Activity description: You won't want to be late for this very important date. We will take you on a journey down the rabbit hole and through the looking glass. There will be games, puzzle solving, croquet and a tea party.	Activity description: Come train your body and mind whilst participating in yoga classes and mindfulness activities. You will be sure to feel calm relaxed. Namaste!	Activity description: We will transform Kids Club into a rocking disco. We will have a series of games, activities, dancing quizzes and limbo.	Activity description: We will take a walk to Bondi junction to watch one of the newest releases. Popcorn and a bottle of water will be provided.
Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH Kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:10 Staff attending: 3 Vacancies: 30
Activity begins/ends 11:00am-12:30pm	Activity begins/ends All day programs	Activity begins/ends All day programs	Activity begins/ends All day programs	Activity Begins/ends 10am-1pm
Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area
Daily Fee is \$52.00 plus Excursion/IncurSION costs below				
\$32	\$20	\$20	\$20	\$30
Total \$84	Total \$72	Total \$72	Total \$72	Total \$82
What to bring				
Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders

HOLIDAY CLUB JANUARY 2021

Monday 18 th Jan	Tuesday 19 th Jan	Wednesday 20 th Jan	Thursday 21 st Jan	Friday 22 nd Jan
Everything GREEN 	Murphy sports 	Bricks 4 kidz 	Movies 	Candle making 
Activity description: Today we challenge you to do everything green, even dress in green! We will be doing a variety of sustainable activities including planting your own succulent to take home.	Activity description: Today Murphy sports will be here to play Monster ball. Get ready to move as today will be an active day filled with a variety of sports games	Activity description: Come and build exciting Lego creations with the Bricks 4 Kidz team.	Activity description: We know you LOVE the cinema. Come kick back and relax with popcorn and water as you watch a new movie.	Activity description: Indulge your senses as you make your very own candle and soap. While your candle is burning at home, we are sure you will feel happy.
Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH Kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:10 Staff attending: 3 Vacancies: 30	Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30
Activity begins/ends All day programs	Activity begins/ends 10:30am-12:30pm	Activity begins/ends 10:30am-12:30pm	Activity begins/ends 10:00am- 1:00pm	Activity Begins/ends All day programs
Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area	Risk Assessment completed and available for review in the parent area
Daily Fee is \$52.00 plus Excursion/Incurtion costs below				
\$20	\$25	\$ 28	\$30	\$25
Total \$72	Total \$77	Total \$80	Total \$82	Total \$77
What to bring				
Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders	Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed-in shoes Covered shoulders

HOLIDAY CLUB JANUARY 2021

Monday 25 th Jan	Tuesday 26 th Jan	Wednesday 27 th Jan	Thursday 28 th Jan	Friday 29 th Jan
<p style="text-align: center;">Aus Day BBQ</p>  <p>Activity description: G'Day Mate! Today will be choc a bloc with Aussie games and activities. A BBQ lunch will also be provided.</p>	 <p style="color: blue; font-weight: bold; font-size: 1.2em;">AUSTRALIA DAY PUBLIC HOLIDAY</p> <p style="color: blue; font-weight: bold; font-size: 1.2em;">CENTRE CLOSED</p> 	<p style="text-align: center;">Traditional Indigenous games</p>  <p>Activity description: Today you will be provided with the opportunity to learn about, appreciate and experience aspects of Indigenous culture through a series of fun games.</p>	<p style="text-align: center;">Party day</p>  <p>Activity description: It is time to party! Get ready to celebrate the last day of holidays with a series of party games, dance games and a jumping castle.</p>	<p style="color: blue; font-weight: bold; font-size: 1.5em;">STUDENTS RETURN TO SCHOOL FOR 2021</p>
<p>Location: BH kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>		<p>Location: BH Kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	<p>Location: BH Kids Club Staff ratio: 1:15 Staff attending: 3 Vacancies: 30</p>	
<p>Activity begins/ends All day programs</p>		<p>Activity begins/ends 10:30am-12:30pm</p>	<p>Activity begins/ends 11:00am-2:00pm</p>	
<p>Risk Assessment completed and available for review in the parent area</p>		<p>Risk Assessment completed and available for review in the parent area</p>	<p>Risk Assessment completed and available for review in the parent area</p>	
Daily Fee is \$52.00 plus Excursion/Incurtion costs below				
\$20		\$25	\$35	
Total \$72		Total \$77	Total \$87	
What to bring				
<p>Morning Tea, Lunch Afternoon Tea & refillable drink Change of clothes Towel Kids Club Hat Closed–in shoes Covered shoulders</p>		<p>Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed–in shoes Covered shoulders</p>	<p>Morning Tea, Lunch Afternoon Tea & refillable drink Kids Club Hat Closed–in shoes Covered shoulders</p>	



HOLIDAY CLUB JANUARY 2021

Dear Parents,

Please tick the dates you would like your child to attend Holiday Club.

Please attach your receipt and return this form with payment to admin@kidsclubosh.com.au

Please make your payment directly to:

Bank: ANZ **Account Name:** Early Learning Management Solutions

BSB: 012-262 **Account Number:** 459298082 **Reference:** Surname and HC (Holiday Club)

Name of parent paying account _____

Contact Mobile _____ Email _____

Child 1: _____ Child 2: _____

Child 3: _____

Please inform us if your child has any Medical Conditions or requires any additional support

Do you have a Kids Club Hat for Holiday Club? Hat Cost \$14.00 each
Please circle the number of hats you would like to buy. 1 2 3 (Hats must be taken home)

Date	Daily Fee \$52.00 plus excursion and incursion costs (I)Incursion (E)Excursion	Total Cost \$	Tick to Book
Mon 4 th Jan	Summer Sizzler	\$72	
Tues 5 th Jan	Balloon Making	\$72	
Wed 6 th Jan	Bake Off	\$77	
Thurs 7 th Jan	Minute to Win it	\$77	
Fri 8 th Jan	Hawaiian Beach Party	\$72	
Mon 11 th Jan	Rocket Master (I)	\$84	
Tues 12 th Jan	Mad Hatters Tea Party	\$72	
Wed 13 th Jan	Yoga & Mindfulness	\$72	
Thurs 14 th Jan	Kids Club Disco	\$72	
Fri 15 th Jan	Movies (E)	\$82	
Mon 18 th Jan	Everything GREEN	\$72	
Tues 19 th Jan	Murphy Sports (I)	\$77	
Wed 20 th Jan	Bricks 4 Kidz (I)	\$80	
Thurs 21 st Jan	Movies (E)	\$82	
Fri 22 nd Jan	Candle Making	\$77	
Mon 25 th Jan	Australia Day BBQ	\$72	
Tues 26 th Jan	AUSTRALIA DAY PUBLIC HOLIDAY-CENTRE CLOSED		
Wed 27 th Jan	Traditional Indigenous Games (I)	\$77	
Thurs 28 th Jan	PARTY DAY (I)	\$87	
Total Amount Owning			

CONSENTS

*I have read the information pertaining to the excursions and I hereby give my permission for my child to attend the excursion/s I have ticked on the Booking Form

Parent Signature _____ Date / /

*I give permission for my child to walk to Cooper Park for activities during Holiday Club Program.

Parent Signature _____ Date / /

*I agree to the Terms & Conditions described in the Holiday Club Agreement on Page 5 and understand that if I or my child/ren fail to adhere to the centre's policies and procedures our booking and/or enrolment may be cancelled

Parent Signature _____ Date / /

Booking received: Date / / Staff Signature _____

HOLIDAY CLUB TERMS AND CONDITIONS

By signing and submitting this form for my child/children (provide names below):

I understand and agree to the following:

- To enrol and give permission for my child to attend pupil free/holiday club and the activities programmed on the days I have selected on the booking/consent form. If this is the first time my child is attending pupil free/holiday club in the current calendar year I agree to complete and submit a new enrolment form before my child attends Kids Club
- No refunds or change of days is possible once my Booking Form has been processed
- That all enrolments will be allocated in accordance with the Commonwealth priority of access guidelines and the date that I returned my child's/children's enrolment form. Please tick your priority of access:
 - Priority One - Child at risk of serious abuse or neglect
 - Priority Two - A child of a single parent who satisfies, or parents who both satisfy the work / training / study test
 - Priority Three - Any other child
- To pay all fees and charges as they fall due in accordance with the Fee Policy and before Holiday club commences
- That I am liable for any costs incurred by Kids Club associated with debt recovery of my account including administrative, debt recovery and solicitor fees
- I must sign the Excursion Authorisation on the Booking Form giving permission for my child to attend excursions I have booked them into.
- For my child to attend an alternative venue or activity in the event that the original booked activity does not go ahead due to weather changes, transport problems, or the venue is unable to complete the booking
- In the event that the transport listed on the program is unavailable my child will be transported via an alternative method approved to be safe by Kids Club.
- To give permission for my child to watch G/PG rated movies during pupil free/vacation care.
- In the event of an accident, emergency or illness involving my child and staff being unable to contact me or other authorised contacts, I consent to staff seeking and obtaining medical, dental, hospital and ambulance assistance and accept full liability for any expenses incurred.
- To sign my child/children in and out of the program daily, notify the program by 8.00am if he/she is going to be absent, and ensure all persons collecting my child from the program are over the age of 18 and are registered with the centre as an Authorised Person to pick up my child
During the January school holidays parents will be required to drop their child off at the North Gate opposite Kids Club and ring ahead of time to pick them up at the gate. No permission will be granted to parents under any circumstances to enter the school grounds during the school holidays.
- To provide my date of birth and that of my child/children. I understand if the required information is not provided, I will not receive a Child Care Subsidy. The details provided to the program must match those provided to Centrelink.
- I understand that I am required to follow all policies of the service including Codes of Conduct and understand that if I or my child fail to adhere to the centres policies my booking and/or enrolment can be cancelled.
- Children must be picked up by 5pm when the centre closes. Our License strictly dictates that our operating hours are between 9-5pm. After this time, the centre is not covered by Insurance, Workers Compensation or Public Liability.
Any late collection of children will be recorded and a fee of \$15 for every 15 minutes until 5.30pm will be charged. Please see our "Dropping off and Picking up" Policy for more details.
- To purchase a Kids Club Hat for my child to wear during the Holiday Club Program. I understand and agree that failure to purchase a Kids Club hat prior to attending Holiday Club (should my child arrive at the centre without their hat) will mean my child is not able to attend the excursion, however, the vacation care fee for that day will be payable. Additional hats may be purchased at the centre at a cost of \$14.00

I, (parent/guardian name),

agree to the above-mentioned Terms and Conditions.

Signature: Date: / /



HOLIDAY CLUB INFORMATION FORM

- 1. Arrivals and Departures:** You are required to sign your children in and out of the program each day recording arrival and departure time via the Ipad. For safety purposes it is important that staff are informed of your child's arrival and departure daily. Please ensure your child arrives at least 20 minutes prior to the excursion departure time, this assists us to run excursions to the planned schedule. Please note if the excursion group has departed your child will not be able to attend the excursion or remain at the program.

ONLY CHILDREN TO ENTER/LEAVE SCHOOL DURING SCHOOL HOLIDAYS

- 2. No Hat No Outside Play - this includes excursions:** As a sun safe measure Kids Club requires all children and staff when outside to wear an approved sun smart hat. In addition, and as required by the Cancer Council and WHS legislation we monitor the UV Index daily to ensure we take all reasonable precautions to protect children and staff from over exposure to the sun. SunSmart clothing should also be a priority with children wearing clothes that cover their shoulders Eg: no singlets, dresses with straps etc
- 3. Sunscreen:** is available at the centre, we ask that you apply the sunscreen to your child upon arrival. Staff will supervise re-application during the day. If your child is sensitive or has an allergy to the sunscreen, we use please supply an appropriate sunscreen for your child. **Sunscreen can be found next to the sign in area. Please see our Sun Protection Policy for more details**
- 4. Allergy awareness:** On enrolment you are required to advise staff if your child has an allergy and identify the allergy on the enrolment form. To ensure we are able to take best care of your child we ask that you also provide information as to the triggers and symptoms of your child's allergy. All efforts will be made by staff to avoid such triggers. Kids Club is a "Nut Free" environment. Children are not allowed to bring nuts of any type into our programs. The sharing of food is also not allowed.
- 5. Anaphylaxis:** If your child has a diagnosed allergy, you must provide a completed coloured allergy action plan including a coloured photo and labelled medication before your child attends the service. All medication should be handed directly to staff on arrival and should be clearly labelled in its original packaging with the child's name. All medications must be on the premises at all times when your child is present. The action plans are to be updated as required (at least yearly) and staff notified of any changes to the action plan (refer to the anaphylaxis policy and procedure).
- 6. Asthma:** If your child has been diagnosed with Asthma, you must provide a current Asthma action /management plan, which needs to have been completed by your treating GP. In addition, we require a long-term medication form (refer to the asthma policy and procedure).
- 7. Medication:** Before we can administer a prescribed medication to your child, we require you to complete a medication authority form. All sections of the medication form need to be completed. Medication can only be administered if the medication is in its original packaging and labelled with the child's name, a current date and the name of the medication and dosage required. (refer to medication policy) Children returning from an illness will require a Doctor's clearance certificate stating they are no longer infectious and are fit to attend care.
- 8. Kids Club Hat:** To assist staff in the care and safety of your child we require your child to wear a Kids Club hat when attending one of our excursions. The Kids Club Hat can be purchased from Kids Club, at a cost of \$14.00. We view this safety strategy as a necessary precaution and as such children who do not have a Kids Club hat will not be allowed to attend the excursion. Ensuring your child has a Kids Club Hat for Holiday Club & excursions is your responsibility; we recommend that you purchase a Kids Club Hat when making your booking. If your child loses or forgets their hat a replacement must be purchased before attending any excursions, the centre does not run a separate program at the centre during excursion times.
If your child is unable to attend fees for this day are still payable according to the terms and conditions for Holiday Club
- 9. Change or cancellation of activity** – in the case where the activity is changed, cancelled due to circumstances beyond our control, we will endeavour to replace it with one of equal cost/activity

Please see both our website and centre policy for more information relating to Holiday Club

We look forward to another fun filled Holiday Club this January.